

Resume Tips for Health Majors

Employers are seeking candidates who have the skills, knowledge, and experience that match the job. Help them see that you are a good fit by keeping your resume focused, descriptive, and interesting, and make sure that you customize it for each opportunity. You can customize by changing the Summary, emphasizing certain skills, and/or by moving sections around depending on what is most important to the employer.

CONTACT INFORMATION

Include your name in a larger bold font (24+ pt). Underneath your name, using as few lines as possible, add your location

SKILLS/COMPETENCIES

This is the place to put “hard” skills, rather than soft skills such as communication or interpersonal skills. A challenge in the health field is that there are so many skills to list you may have space issues. Mention specific equipment, and place the most important ones at the top. Read job descriptions for what is most important to the organization you are applying to.

SKILLS AND PROFICIENCIES

- Review and document health history noting contraindications for treatment
- Educate patients on etiology of gum disease, oral disease risks and benefits of preventive care
- Expose diagnostic traditional and digital dental radiographs
- Administer local anesthesia and nitrous oxide
- Take impressions, fabricate custom whitening trays
- Apply sealants, fluoride and other preventive agents
- Render patient-specific oral hygiene instruction with motivating dialog
- Utilize Open Dental, Dentrix and Dexis dental software, Piezo Ultrasonic scaler, Cavitron and intraoral camera

LEADERSHIP/INVOLVEMENT/AFFILIATIONS

Include any involvement in student clubs, professional organizations, and community activities. Be sure to highlight leadership roles or positions of responsibility. If you are a member of a professional organization, include the name of the organization, the position you held, and the dates you were active.

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VASCULAR TECHNOLOGIST CANDIDATE

Motivated, friendly and versatile vascular technologist candidate with a unique breadth and depth of skills that contribute to excellence in vascular ultrasound, including striving for excellence, an eagerness to learn new technologies, and treating others with respect and confidentiality

CERTIFICATION AND LICENSURE

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