

***BYLAWS OF THE FACULTY SENATE
OF OREGON INSTITUTE OF TECHNOLOGY***

Article I: **MEMBERSHIP OF THE FACULTY SENATE**

Section I: **Membership** ô The membership shall be as follows:

- A. **Six senators at large.** One At-Large Position is designated as senate president. The senate president must be tenured at the time of election, and must have served for at least two years on faculty senate at the time of election. One At 34

Any OIT program location with eight or more faculty in one of the above groups shall be entitled to at least one senator from that group for each fifteen faculty or major fraction thereof from that location. In the event there are no faculty willing or able to fill positions from a particular location, those positions will be filled by faculty elected from another location. All senators, although elected under a specific faculty group, are chosen to afford a special means of communication of ideas throughout the OIT community. All

- F. The nominee(s) receiving the most votes by group and location, as noted above, are elected. In case of a tie vote for the last available position(s), the winner(s) shall be determined by a runoff election between the tied candidates. In the case of a senate president election, if no candidate receives a majority, the winner shall be determined by a runoff election between the two candidates who received the most votes. Any runoff shall be conducted during the week following the general election and shall be conducted in accordance with the procedures outlined for the general election.
- G. The president of the Faculty Senate shall notify the faculty of the results of all elections.
- H. The president of the Faculty Senate shall call for an organizational meeting of the new Senate immediately following the last scheduled meeting of spring term. The first order of business after the call to order shall be the seating of the newly elected senators.

Section 2: **Attendance and Participation:**

- A. All meetings of the Senate shall be open to all members of the electorate. Visitors shall participate in discussion only upon invitation by the president of the Senate.
- B. The Senate may resolve itself into executive session (senators or their alternates only) upon a two-thirds vote. All votes on such matters as discussed in executive session shall be taken in open meetings.
- C.

Section 3: **Selection and Election of Senate Officers:**

- A. The election of Senate Officers other than senate president will be held at the
or

- B. Cause distribution of the minutes of Faculty and Faculty Senate meetings to the electorate.
- C. Maintain the valid list of membership of the Faculty Senate, and duly authorized alternates, at each meeting.
- D. Maintain an accurate listing of the electorate.
- E. Perform such other duties as may be assigned by the president.

Article IV: **EXECUTIVE COMMITTEE**

Section 1: **Membership:**

- A. The membership of the Executive Committee of the Faculty Senate shall consist of the officers of the Senate and two members elected

Section 2: **Special meetings of the Faculty Senate shall be:**

- A. Additional meetings and called special meetings.
- B. Additional meetings as may be agreed upon and the date, time, and purpose established by assent of a regular constituted quorum of the Faculty Senate.
- C. Called meetings which shall be convened by the president of the Senate when:
 - 1. A request stating the purpose of the meeting is submitted in writing signed by one-third of the Senate members or 20 percent of the entire faculty.
 - 2. Deemed necessary by the president.
- D. Conducted with respect to the business for which the meeting was called. New or additional business not germane to the stated purpose of the meeting may not be introduced.

Article VI: **ORDER OF BUSINESS AND RULES OF PROCEDURE**

Section 1: **At regular meetings of the Senate, business shall be conducted as follows:**

- 1. Call to order

Section 2: **Election**

- A. The two IFS representatives are to serve staggered terms of three years.
- B. The OIT senator-at-large will be elected as outlined in Article 1, Section 1, of
these Bylaws. The Faculty Senate will conduct the election for the second

representative. The election is to be held at least one month prior to the expiration of the current IFS term.

C. The OIT senator-at-large will be elected as outlined in Article 1, Section 1, of these Bylaws.