
Monday, July 24, 2023

8:00 am Breakfast Served (casual)

1. **Call to Order/Roll/Declaration of a Quorum** (8:30 am) (5 min) *Chair John Davis*
2. **Welcome and Introductions** (8:35 am) (40 min) *Chair Davis*
3. **Consent Agenda** (9:15 am) (5 min) *Chair Davis*
 - Approval of the Minutes of the June 2, 2023, Meeting
 - Approval of the Minutes of the June 29, 2023, Meeting
4. **Academic Affairs Overview** (9:20 am) (40 min) *Provost Joanna Mott*
5. **Perspectives on Higher Education** (10:00 am) (60 min) - Dr. Adrien Bennings, President, Portland Community College & Dr. Marie Chisholm-Burns, Provost, OHSU

Break (11:00 am) (30 min)

6. **Finance and Administration Overview** (11:30 am) (30 min) *VP John Harman*
7. **Working Lunch with**

RETREAT FORMAT

Please note the Board's intent at retreats is to optimize opportunities to address strategic and long-term issues

Board of Trustees
Theme: Accreditation and Assessment
DRAFT Minutes

Trustees Present:

John Davis, Chair
Jeremy Brown
Phong Nguyen
Celia Nunez
Fred Ziari

Kanth Gopalpur
Vince Jones
Kelley Minty
Mike Starr
Jill Mason

Stefan Bird
Mason Wichmann
Nagi Naganathan (ex officio)

Trustees Unable to Attend:

Kathleen Hill
Michele Vitali

University Staff and Faculty Present in person:

Abdy Afjeh, Vice Provost-Research & Academic Affairs
Nate Bickford, Natural Sciences Department Chair
Rebecca Burkeen, Alumni Relations Director & Admin Counsel President
Mandi Clark, Associate Vice President & Dean of Students
Alicia Dillon, Associate Vice President Controller of B10.7 (dte)10.8 (Vic)10.7 (e Pres)O.Bne s1
David Groff, General Counsel
John Harman, Vice President of Finance & Administration
Billy Kimmel, President of ASOIT Portland-Metro
Kimberly Koops, AVP Government Relations
Beverly McCreary, Assistant Vice Provost of Faculty Relations
Joel McPherson, Director of Marketing
Michelle Meyer, Director of Audit & Compliance-Business Affairs
Joanna Mott, Provost & VP of Academic Affairs
Josephine Ness, Director of Admissions
Adria Paschal, Senior Executive Assistant to the President
Dan Peterson, Dean College of Health, Arts & Sciences
Alan Polaski, President Oregon Tech Foundation
Sasha Rabich, President of ASOIT Klamath Falls
Terri Torres, President of Faculty Senate & Professor

- x VP Harman showed the budget by division, noting that REMS and Campus Safety are being moved from Student Affairs to Finance and Administration.
- x VP Harman showed the comparisons of past budgets with the proposed FY24 budget.
- x Trustee Jones highlighted the budget presentation from the F&F Committee. The budget presented is reasonable and includes a 1.9% reduction. It is indicative that everyone at university is invested in this budget to ensure it is reasonable. Three Million dollars are requested from the reserves to balance the budget. The reserve funds are healthy, and use of \$3 Million would not impact the financial strength of the reserve funds.
- x Trustee Brown asked how long we anticipate using reserve funds. VP Harman shared that the reliance on the reserves will diminish given the current efforts to address enrollment shortfall coupled with the other initiatives that are being pursued by the university.

Motion:

Meeting of the
Oregon Tech Board of Trustees
Full Board Meeting
CEET Board Room, Klamath Falls, OR
And virtually

DRAFT Minutes

Trustees Present:

John Davis, Chair
Jeremy Brown
Phong Nguyen
Jill Mason

Kanth Gopalpur
Vince Jones
Kelley Minty
Kathleen Hill

Mike Starr
Mason Wichmann
Nagi Naganathan (ex officio)
Celia N Jnez

Trustees Unable to Attend:

Fred Ziari

Michele Vitali

Stefan Bird

University Staff and Faculty Present in person:

Nate Bickford, Natural Sciences Department Chair
Mandi Clark, Associate Vice President & Dean of Students
Ken Fincher, Vice President of University Advancement & Interim Board Secretary
Lori Garrard, Executive Assistant to the VP of University Advancement
John Harman, Vice President of Finance & Administration
Joanna Mott, Provost & VP of Academic Affairs
Josephine Ness, Director of Admissions
Adria Paschal, Senior Executive Assistant to the President
Dan Peterson, Dean College of Health, Arts & Sciences
Bryan Wada, Information Technology Consultant 2

1. Call to Order/Roll/Declaration of a Quorum Chair John Davis
Chair Davis called the meeting to order at 8:03am. The Board Secretary called roll, and a quorum was declared.
2. New Program Approval
 - 2.1 Masters in Natural Resources Dean Dan Peterson & Department Chair Dr. Nate Bickford
xDean Peterson shared details of the master's program, including the

Motion

Motion for the board to approve the proposed Masters in Natural Resources as presented by staff.

Motion: Chair Davis; Second: Trustee Nguyen

Trustee Brown aye, Chair Davis aye, Trustee Gopalpur aye, Trustee Hill aye, Trustee Jones aye, Trustee Mason aye, Trustee Minty aye, Trustee Nguyen aye, Trustee N Jnez aye, Trustee Starr aye, Trustee Wichmann aye.

Passed unanimously.

2.2 Masters in Biomedical Sciences Dean Dan Peterson & Department Chair Dr. Nate Bickford

- x Dean Peterson shared details of the master's program and how it will prepare students for professional programs, including Ph.D. graduate programs. He explained the need program and the process for students to obtain it.
- x Dean Peterson addressed the concerns that were presented by the board at the past board meeting.
- x Chair Davis commented on the positivity of the program -financial as well as alignment with the university's strategic plan.
- x Discussion regarding the details of the materials provided ensued.
- x Chair Davis asked about the program's next steps, which Dean Peterson explained and shared the anticipated timeline.

Motion

Motion for the board to approve the proposed Masters in Biomedical Sciences as presented by staff.

Motion: Chair Davis; Second: Trustee Nguyen

Trustee Brown aye, Chair Davis aye, Trustee Gopalpur aye, Trustee Hill aye, Trustee Jones aye, Trustee Mason aye, Trustee Minty aye, Trustee Nguyen aye, Trustee N Jnez aye, Trustee Starr aye, Trustee Wichmann aye

The motion passed unanimously.

3. Legislative Update Dr. Nagi Naganathan

- x President Naganathan shared a presentation on legislative updates that impact the public

Dr. A female president in its history.

Dr. Bennings has taught courses in human resources development, academic development and retention, and small business development. She has held progressively higher -level positions in higher education for more than 15 years.

Before coming to Portland, she served as the president of Kellogg Community College, one of 28 community colleges in Michigan whose service region spans three counties. She was also the president of the Kellogg Community College Foundation, helping to lead the foundation's strategic planning and fundraising activities, and advocating f or

Marie A. Chisholm-Burns, PharmD, PhD, MPH, MBA, FCCP, FASHP, FAST, FACHE, is the Executive Vice President and Provost of Oregon Health & Science University (OHSU). She is also the J.S. Reinschmidt Endowed Professor in the OHSU School of Medicine. She previously served as



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