

# ORIGON ASSOCIATE OF TECHNICAL COLLEGE

PREFACE

by and with the permission of the

Association of Technical Colleges

Association of Technical Colleges

Supplement No. 20

This book is a collection of materials developed by the Association of Technical Colleges and is intended to be used as a reference work for the technical college student. It is the hope of the Association that this book will be of help to the student in his study of the various subjects included in the book. The materials in this book were prepared by the Association of Technical Colleges and are the property of the Association. They are being made available to the student as a service of the Association. The Association is not responsible for the accuracy or completeness of the information contained in this book. The Association is not responsible for any errors or omissions that may appear in this book. The Association is not responsible for any damage or injury that may result from the use of this book. The Association is not responsible for any loss of data or information that may result from the use of this book. The Association is not responsible for any other consequences that may result from the use of this book.

The Association of Technical Colleges is a non-profit organization that is dedicated to the advancement of technical education. It was founded in 1964 and has since that time been working to improve the quality of technical education in the United States. The Association has a number of programs and services that are designed to help technical colleges and their students. One of the most important of these programs is the development of textbooks and other educational materials. The Association has developed a number of textbooks that are used in technical colleges throughout the United States. These textbooks are designed to be up-to-date and to provide the student with the information and skills that are needed for success in the technical field. The Association is committed to the development of high-quality educational materials that will help technical colleges and their students to achieve their goals.

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**Performance Appraisal of Unclassified Administrators**

OIT-20-043

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5. Description of position/assignment/department/office/position title (include a position duty statement)

Date: January 29, 2002