
Academic Quality and Student Success Committee Agenda

(10:15am) *Chair Jeremy Brown*

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_____ (10:20am) (15 min) *Provost and VP for Academic
Affairs and Strategic Enrollment Joanna Mott*

_____ (10:35am) (15 min) *VP Erin Foley*

_____ (10:50am) (20 min) *Hanna Wolf & Mario Segura*
_____ (11:10am) (10 min) *Provost
and VP for Academic Affairs and Strategic Enrollment Joanna Mott & Dean Dan
Peterson*

_____ (11:20am) (20 min) *Provost and
VP for Academic Affairs and Strategic Enrollment Joanna Mott*

(11:40am) (10 min) (verbal only) *Provost and VP for Academic
Affairs and Strategic Enrollment Joanna Mott & VP John Harman*

(11:50am) (5min) *Chair Jeremy Brown*

(11:55pm)



Meeting of the
Oregon Tech Board of Trustees
Academic Quality and Student Success Committee
Room 402, Portland-Metro Campus
And virtually via Microsoft Teams
January 27, 2022
10:00am – 11:15am

Academic Quality and Student Success Committee **DRAFT** MINUTES

Jeremy Brown, Chair
Tim Hasty
Kathleen Hill

Rose McClure
Dr. Nagi Naganathan
Fred Ziari

Kelley Minty-Morris
Jill Mason

None

Abdy Afjeh, Vice Provost-Research & Academic Affairs
Carl Agrifoglio, Operations Manager & Systems Administrator-Information Technology Services
Carleen Drago, Director-Educational Partnerships & Outreach
Erin Foley, Vice President & Dean of Students
Ken Fincher, Vice President-Institutional Advancement
David Groff, University General Counsel & Interim Board Secretary
Pam Grove, Assistant to University General Counsel & Interim Board Secretary
John Harman, Vice President Finance & Administration
Tom Keyser, Dean College of Engineering, Technology & Management
Kelsey McCauley, Government Relations
Joanna Mott, Provost and VP for Academic Affairs and Strategic Enrollment
Adria Paschal, Senior Executive Assistant to the President
Dan Peterson, Dean College of Health, Arts & Sciences
Bryan Wada, Consultant 2-Information Technology Services
Jack Zoucha, ASOIT President, Portland-Metro

Development of Annual Review of Academic Metrics (11:00am) (20 min)
Provost Joanna Mott
Tabled until April 7, 2022 meeting

OFFICE OF THE PROVOST

AQ&SS Committee January 27, 2022

Academic Affairs and Strategic Enrollment Management Update

The following report outlines updates in both Academic Affairs and Strategic Enrollment Management.

ACADEMIC AFFAIRS

Staffing

Sabbaticals

Four sabbatical requests have been approved for next year:

Faculty Member	Time Period	Abbreviated Purpose
Kari Birrer-Lundgren	2 terms - W, S 1/9/23- 6/16/23	Research the rhetoric of health and medicine (RHM) and how language/writing affects patient outcomes and provider-patient relationships. Collaborate with Cascades East Rural Residency to apply research to real-world contexts that directly affect the immediate community and respond directly to the needs of the local medical community.
Charles "CJ" Riley	3 terms - F, W, S 9/16/22- 6/16/23	Develop professionally, particularly in the areas of scholarship and research related to bridge dynamics and engineering education. Broaden experience in civil engineering and in the world through travel to Germany to observe and study the conditions at Bauhaus University, Weimar, an institution like Oregon Tech in many ways (relatively rural, small, structures laboratory more advanced than ours), but unlike Oregon Tech in its composition. Conduct research and draft publicati -9(v)-5.6 (ea3 (iv)5.3 (el.

Student and Faculty Innovation Grants (courtesy of the Oregon Tech Foundation funding) were awarded to three groups of faculty:

Faculty	Project Title	Funding Awarded
Terri Torres Christy VanRooyen	Phenological Study of <i>Apis mellifera</i> Pollen Collection with Shifting Climate and Fire Regimes	\$11,000
Arief Budiman Eklas Hossain Derrick Speaks	Enabling Low-Cost Renewable Energy Systems for Localized, Self-Sufficient Power Production - Battery Charging Optimization using Machine Learning	\$49,520
Lindy Stewart Dan Carrere Gary Lomprey Kapil Gangwar	OWL Exchange – design and develop a electronic health information exchange for potential Klamath Falls community health partners and rural health providers (independent clinics, specialist, behavior health, social services).	\$28,406

Academic Excellence (led by AVPAE Battaglia)

The Equity in Education Research Team consists of two faculty colleagues, the Director for Student Involvement and Belonging, an undergraduate student from the Klamath Falls campus, and a graduate student from the Portland-Metro campus, will begin collectively reading & discussing the book titled, *What Inclusive Instructors Do: Principles and Practices for Excellence in College Teaching*, in the weeks ahead. Following the book discussions, an empirical study will be developed to identify strategies for improving the equitable educational experience for all learners at OT.

The Assessment Executive Committee provided an assessment training at Academic Council on March 8, 2022. The Assessment Executive Committee is also in the process of reading and scoring all Program Assessment Reports that have been submitted for the 2020-21 academic year. Committee members will be providing feedback to each department chair via the scored rubric in addition to qualitative comments early in the spring term. The Assessment Executive Committee is discussing revising the program assessment report template and corresponding rubric for next year.

CCT will be facilitating their second Teaching Circle program of the academic year early in the spring term. Faculty across the institution will be invited to attend either in-person on the

STRATEGIC ENROLLMENT MANAGEMENT (Admissions, Financial Aid, Advising and Retention, Educational Partnerships and Outreach - EPO)

Staffing

Several positions are at various stages of the search/hire process including two Assistant Director positions. The Portland campus advisor has been renamed as Academic and Retention Coordinator due to expanded responsibilities.

Financial aid

- x Financial Aid has started awarding for the 22-23 academic year. Personalized videos will go out to new students in the next few weeks, with follow up phone calls.
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An EAB online programs communications plan launched mid-February

- x Includes prospect & inquiry nurture campaign, with call to action of applying
- x Phase 2 will include prospect and inquiry procurement and digital advertising

Spring events are progressing well

- x Largest event since Covid on February 21st with 79 students
- x Admitted Students Day, scheduled for April 9th, has 98 students registered. We have a goal of 150
- x We had a much smaller, but very engaging, event on 3/12. Only 17 families, but students were very engaged, interested, and many looking to deposit

EAB Deposit IQ Launched

- x This is a communications flow that will help us determine who is likely to deposit, so we

Personnel Updates (EPO) welcomed Lesly Rodriguez as our Portland Metro MESA Coordinator in early January. Her time will be split between MESA and South Metro-Salem

- o Issues with this change were brought to the TC to consider during the winter term. TC actually had a second meeting in winter term to tackle these parking issues students wanted to discuss further.

Career Services

Upcoming Events:

- x Engineering and Tech Career Fair, PM on April 7, with 26 employers scheduled
- x Business, Non-Profit, and Government Career Fair , Virtual for all campuses, April 13, with 5 employers scheduled
- x Engineering and Tech Career Fair, KF on April 14, with 38 .3 (c)-4.9 (es)TJ0(es)0063(y)-7.5 (h)-0(n)2.2 (t)-r1.9 5(c)

- x In February, we welcomed Claire Peterson as our new TOP Advisor currently looking to fill our second advisor position

Peer Consulting (PC)/Supplemental Instruction (SI)

- x Currently have 17 Peer Consultants
- x Currently have 11 SI's for A&P, 11 SI's for physics, math, chemistry, and accounting and 6 SI's for BIO Series, RDSC, and MIT 231 & 232
- x PC/SI student positions total 45 which is where we were last year but still down from the 60-65 student staff prior to COVID

College Union

- x Successful Winter Wings conference held February 18 – 20
- x Budget for 2022-23 approved by the CU Commission and then by the Incidental Fee Commission
- x Spring break plans include conference room technology upgrades (completion date of March 31), cleaning, and maintenance projects

Housing & Residence Life

Updates:

- x Fall 2022 housing contract numbers continue to exceed numbers from last year (same date comparisons); 514 contracts as of 3/21/2022 up from 419 last year, with 1 new students and 94 returning students.
- x Continue to respond to COVID-19 in conjunction with Student Health to isolate students as needed.
- x Offering more activities for our student to join in on as long as they uphold current COVID-19 expectations, such as Grocery Bingo, Word Searches, Craft Nights, Movie Nights, Game Nights,

not have attempted college in the past due to their extensive physical and emotional challenges. Statewide, higher education counseling center directors have discussed the potential explanation that following two years of remote instruction due to COVID-19, lower functioning high school students are attempting college who historically may not have elected to do so.

In terms of Medical, comparing only winter terms:

Winter Term of	Women's
Academic Year:	Health

spring term, where sessions are presented by faculty, staff, and alumni to Oregon Tech students. (KF + PM)

- x **Volunteer Owls** Program collaborated with Women's History Month (March) offering 2 community service day activities in Klamath Falls and Portland-Metro to benefit local women's shelters with the creation of hygiene making kits. (KF + PM)
- x In collaboration with Financial Aid Office, our SIB Diversity & Belonging team provided individual 1:1 support and development programming to **Leadership and Diversity Scholars**. (KF + PM)
- x SIB Diversity & Belonging coordinated and collaborated to offer 7 events celebrating **Women's History Month** (March) surrounding the theme: Providing Healing, Promoting Hope. (KF + PM)
 - o PM Women's History Month Tea Time event attracted over 25 students.
- x In collaboration with Inj/TT3 d()Tt2TT01(n)0(t04 T5 (h)-0.7 ())-5.3 ()10.6 (s)-4 a)2.9..2 (c)-7 (e)-6 (n)-0.8 (t)5 (H)- Cultural Engagement and Intercultural (a)7 (c)3 (m)2. Bgsed Student Resources (s) (e) 7. 9 (t) 7. 2 (e) 3 (w) 3.

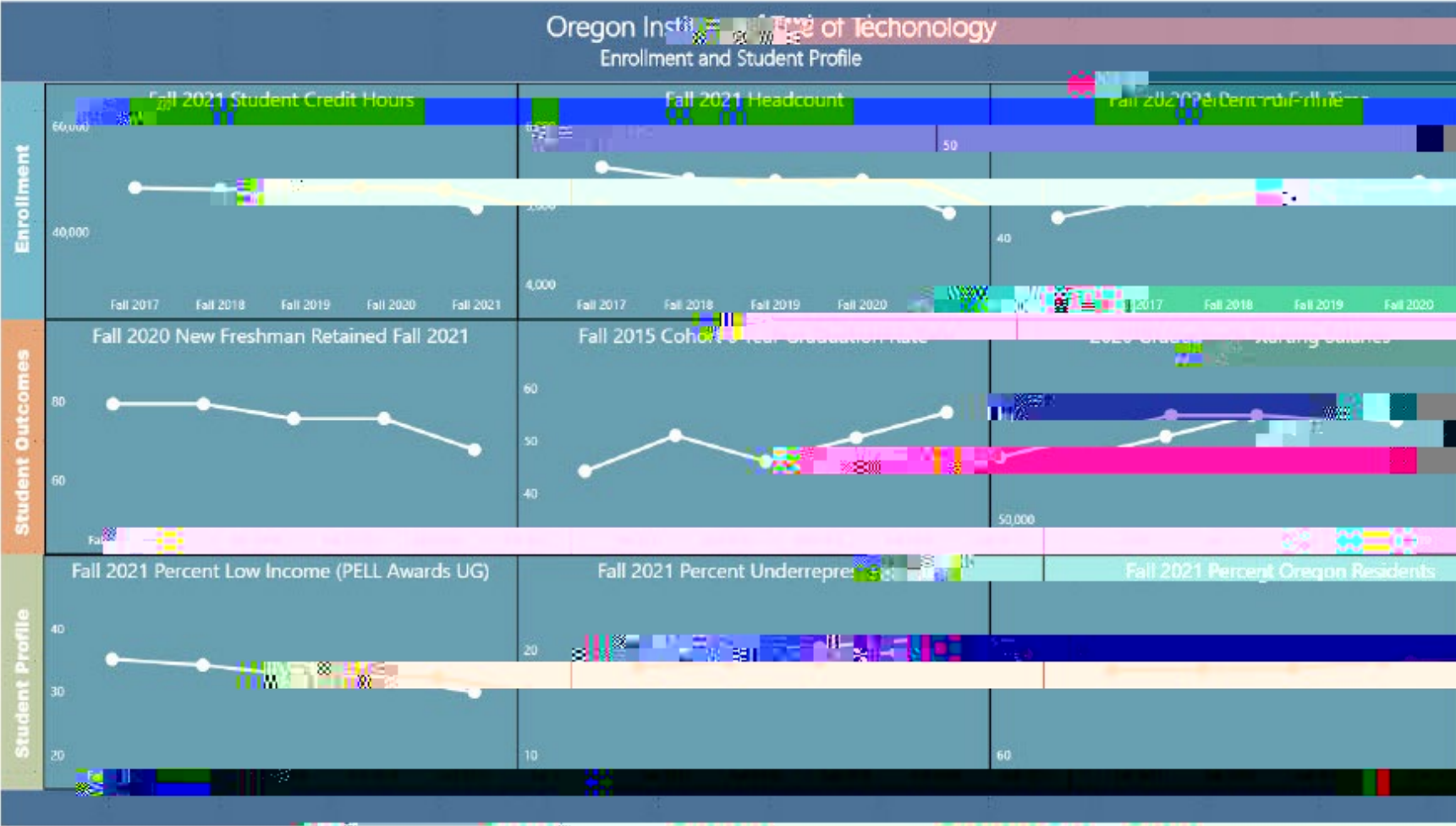


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Indicator	Description
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Dashboard (1 of 3)



Oregon Institute of Technology
Finance and HR

