

writing to Oregon Tech the bargaining unit members who have signed dues deduction authorization forms pursuant to Section 1. The Association shall thereafter provide a monthly certification by no later than the 10th calendar day of the month, unless that date falls on a Saturday, Sunday or Oregon Tech recognized holiday, in which case the certification shall be submitted the next business day, that identifies any bargaining unit member who has newly signed a dues deduction authorization form and any Association approved cancellations that were not contained in the prior months certification.

Upon request, Oregon Tech reserves its right to request from the Association shall provide Oregon Tech a copy of a bargaining unit member's dues deduction authorization form to verify the signature and authorization.

Section 3. Oregon Tech shall send payment to the Association for the total amount deducted with a list identifying the bargaining unit members for whom the regular dues deductions are made, the type of deduction (Association dues), and the amount deducted within ten-fifteen (15) business days of the deduction being made. This regular dues deduction shall be listed on the member's electronic

*Oregon Tech reserves the right to add to, modify, or amend proposals during the course of negotiations.