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Introduction

*Note: 124 students in campus housing were isolated/quarantined during the academic year.

On June 25, 2021, Governor Brown rescinded Executive Order 20-

The Return to Campus Plan

Oregon Tech is planning to resume traditional on-site and in-person activities at all locations for academic year 2021-2022. We make these plans with a careful eye on current, comprehensive public health and mitigation strategies and continued guidance provided by the Oregon Health Authority (OHA)

- Self-monitor for COVID-19 symptoms and remain at home if symptomatic or ill. Students will complete the daily health screening on the Oregon Tech app.
- Prioritize personal hygiene by washing hands frequently, covering coughs and sneezes, and avoiding face touching and handshaking.
- Clean personal workspace (office, desk) and living spaces frequently.
- Wear face coverings indoors and outdoors at large public events, in accordance with the university's Face Covering Requirement.
- Stay informed about latest local and general COVID-19 related developments via resources such as the Oregon Health Authority website.
- Follow all **local** health requirements (face coverings, isolation, quarantine, etc.).
- Reinforce university public health practices and messaging within the workplace, classrooms, and other areas of engagement.
- Report COVID-19 symptoms and positive COVID-test results to Student Health (students) or Human Resources (employees). 33 Tf (u)3 (u).3 (g)28W 7

Plan implementation and compliance issues and any questions, concerns, or complaints about the campus response should be directed to:

Erin Foley, Vice President for Student Affairs
541-885-1013 or erin.foley@oit.edu

or through the submission option located on the [Coronavirus webpage](#).

Face Covering Requirement for COVID-19 Response
REVISED August 25, 2021

In response to the COVID-19 pandemic, in alignment with the Oregon Governor’s executive orders, and consistent with guidance from the Oregon Health Authority (OHA) and the Centers for Disease Control and Prevention (CDC), Oregon Tech first issued its face covering policy on June 17, 2020, with revisions on October 19, 2020. This revision incorporates new guidance from the OHA, issued August 25, 2021. It applies to all Oregon Tech locations and serves as one of the steps taken by the university to help reduce the risk and spread of COVID-19.

communication is otherwise not possible. In this situation it is important to consider:

- o Ways to lower risk to the audience including providing a distance of at least 12 feet between the speaker and audience members.
- o Having enhanced building ventilation (see CDC's guidance on ventilation and filtration, Ready Schools, Safe Learners – section 2j, and American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance).

Students. Oregon Tech students who believe they may require an exemption from this policy must contact Access & Campus Equity Services (ACES; formerly known as Disability Services). ACES will assess the student's medical or health risk situation. Such assessments will be conducted on a case-by-case basis.

Employees & Visitors. Oregon Tech employees and visitors may request a medical or health risk accommodation through the Office of Human Resources. Individuals seeking an accommodation may be required to provide medical documentation to assess their request. Such assessments will be conducted on a case-by-case basis.

Enforcement.

- A person not wearing a face covering will be asked to put on a face covering or leave campus.
- Individuals who are unable or refuse to wear a face covering or alternative in designated university spaces will be referred to the appropriate office for action (OHR for employees; Student Affairs for students).
- Refusal to comply with these face covering requirements could result in disciplinary action up to and including termination for employees and suspension or expulsion for students.

Additional Information.

- Oregon Tech's policy will be fluid and adaptive as regulatory conditions change or guidance from health authorities evolves. This may include local- or state-level guidance related to business practices (e.g., food service, campus spaces, etc.).
- Oregon Tech may transition from "required" to "recommended" based on guidance from the CDC, OHA, and local health authorities.
- Oregon Tech will provide members of the university community with a cloth face covering (or alternative) as a supplement to their personal supply.
- Oregon Tech will continue to follow OSHA and industry guidance related to workplace safety (e.g., safe clean protocols for custodial workers, or face coverings indicated for food services workers).
- Oregon Tech will provide alternatives to face coverings, such as face shields, if such alternatives are needed and comply with the most current health and safety guidance.
- Oregon Tech will take a zero-tolerance approach to any acts of bias or discrimination.

Campus contact regarding this policy: Vice President for Student Affairs;
Student.Affairs@oit.edu or 541-

Definitions

Fully vaccinated: An individual has received both doses of a two-dose COVID-19 vaccine, or one dose of a single-dose vaccine, and at least 14 days have passed since the individual's final dose of COVID-19 vaccine. International students will be considered fully vaccinated if they meet their home country's vaccination requirements.

Compliance Requirements

Employees

- 1.

Expectations for Individuals

To protect your health and safety during the COVID-19 pandemic, the university requires that everyone on campus follow the rules listed below and attend a training session for students and employees prior to the start of fall term.

Please look for communications about the current status of COVID and any changes to campus expectations or operations. Please read emails, signage, and announcements as everyone must stay informed and take appropriate actions to keep campus safe for everyone.

1. Vaccination Requirement

Prior to the start of fall term, ensure compliance with the Vaccine Requirement by completing the attestation or exemption process. Failure to comply may result in disciplinary action (employees) or a hold on a student's account (impacting the ability to register/drop courses).

2. Face Coverings

Face coverings are required indoors in all Oregon Tech facilities regardless of vaccination status. Face coverings can be removed when in an area specifically designated for eating. Face coverings must fully cover the nose and mouth. Mesh masks, lace masks, and other face coverings with openings, valves, holes, vents, or other visible gaps in the design or material are not in compliance with this requirement.

Face coverings are required outdoors when physical distance cannot be maintained.

3. Personal Hygiene

The university has deployed a number of hand washing stations across campus. Wash (or replace) your face covering regularly.

4. Personal Health Screening

Every day before coming on campus, employees and students should conduct a screening for COVID symptoms (fever or chills; cough, sore throat, difficulty breathing; muscle pain, body aches, or fatigue; or recent loss of taste or smell).

Students will use the Oregon Tech app to complete the daily screening. A green pass allows access to campus, classes and activities. A red pass requires contact with Student Health to determine next steps.

Anyone experiencing COVID-19 symptoms, that are different from their baseline, should stay home until **24 hours** after the fever (if present) is gone without the aid of medication and all other symptoms have been relieved.

Employees may use available leave to cover these periods if they are unable to work. Students should work with their instructors to address missed class time.

5. Physical Distancing

Academic Plan

The following points reflect the current plan, but it could change at any point during the 2021-2022 academic year.

- For all vaccination/quarantine/exposure information please see general information section
- Face-to-face lectures and labs, i.e. normal instructional modalities at all sites, provided conditions are met.
- Faculty should encourage students to wear face masks in all classrooms and labs. Faculty should ask students to wear masks when they come into each class and ask them to leave if they either have a red pass or no pass. They should be directed to go home and contact the student health center.
- Faculty are encouraged to make seating charts for each class as this will assist in contact tracing should that become necessary. Seating charts should be used whenever 6 ft distancing is not possible.
- Students will be discouraged from congregating in buildings before and after lectures/labs
- Faculty will be notified by IHSC if a student is unable to attend class. Faculty should, if possible, record their lecture and make it available to the student, or make alternate arrangements wherever possible, to allow a student to keep up with the course. Students are not allowed to return to class until cleared through IHSC.
- Syllabi should include instructions for students to be ready to show their health screening for any course specific arrangements to minimize crowding, and plan for students who have to miss class due to health related (COVID, etc.) reasons.
- Faculty should include in their syllabus their instructions for students who have to miss classes as a notification method if the faculty member has to move to remote teaching or cancel classes.
- Faculty who have been exposed or have symptoms should contact IHSC and if directed to quarantine should let their department chair know they cannot be on campus. They will be able to continue to teach remotely.

- Cloth face coverings will be provided for all faculty, staff and students. Use of face shields should

Non-Academic Areas

Athletics

All Athletic teams and activities will follow all protocols as outlined by the NAIA, Cascade Collegiate Conference's (CCC) **Commitment to Play** manual, and related OHA Guidance.

Conduct at athletic events:

- Essential staff and participants involved in athletic events will follow event protocols determined by the NAIA Cascade Collegiate Conference, related OHA Guidance, and the Athletics department.
- The allowance of spectators at athletic events will follow the OHA sector guidance and CCC's current requirements.
- Spectator capacities will be adjusted pursuant to applicable guidance (OHA, local public health or campus directives)

Teams visiting campus for competition must follow protocols established by CCC's manual.

TechRec (student recreation center) will be open and will follow the applicable health authority requirements and guidance to provide an on-campus location for students to work out safely.

Facilities and Campus Spaces

For fall 2021, university spaces may require some amount of physical distancing, based on [Oregon Health Authority](#), OSHA and other applicable requirements. OHA guidance on physical distancing requirements and/or total capacities on the number of people in one room will be followed.

- Units will be responsible for ensuring appropriate signage is in place (i.e., physical distancing expectations, face coverings requirement, and cleaning protocols).
- Inventories of cleaning supplies in classrooms and labs will be monitored and maintained.
- Ventilation in university buildings is an important aspect as we return to on-site. HVAC systems have been adjusted where possible to maximize fresh air and filtration, and HVAC operations follow the recommendations of the Centers for Disease Control and Prevention and the American Society of Heating Refrigeration and Air Conditioning Engineers.
- Custodial staff and contractors will continue to clean and disinfect campus spaces based on CDC recommendations, utilizing EPA-approved chemicals.

Academic classrooms and labs have totes with cleaning materials to be used by faculty/students to clean throughout the day. Facilities staff will "fog" a specific area(s) if an outbreak is identified.

Housing and Residence Life

The residence halls are open and we welcome our first-year, transfer, and returning students who plan to live with us. Housing and Residence Life is committed to providing a high-quality, safe, and supportive home for our students. With the current COVID-19 pandemic, these values are even more important than before.

Housing Considerations:

- Students living on campus will be in single or double rooms at the start of the 2021-2022 academic year.
- Campus Dining will operate in accordance with relevant health authority guidance.
- Cleaning of high > > 6 5 t

Integrated Student Health Center

Description of activities/restrictions:

1. Medical Services: ISHC medical staff will continue to offer appointments through both telephone and video conferencing (using HIPAA-compliant Zoom) for those students who choose to do so. All patients who come in the clinic will wear face coverings, and medical staff will wear PPE as appropriate.
2. Counseling Services: Counseling will continue to be offered through telephone, HIPAA-compliant Zoom (video conferencing), and in-person, maintaining physical distancing and continuing to wear face coverings.
3. Health Promotion: Health Promotion will incorporate both virtual and in-person outreach for events and programming.
4. ISHC as Point of Contact: The ISHC Director serves as the point of contact for the Oregon Tech community with regards to reporting potential cases of COVID-19. Students and employees are encouraged to notify the ISHC Director if they believe that they have been exposed to COVID-19, are having symptoms, or have been tested for the virus. The ISHC Director maintains contact with these individuals, acting as a case manager to ensure they

Workplace Guidance

As many employees begin to transition to largely in-person work and operations, the following guidance is to help units thoughtfully approach how meetings are conducted.

It is no longer necessary to limit meetings to only remote means. Further, in-person meetings that are conducted with public health measures in place are encouraged.

If an employee develops COVID-19 symptoms and has been in close contact with a person known to have COVID-19, they should contact their health care provider to determine if and where they should to be tested for COVID-19 and notify the Office of Human Resources.

Employees who have tested positive or think they have been exposed to COVID-19 are encouraged to review the COVID Protocols for Employees.

On-Site Events and Activities

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Appendices

Protocols for COVID Cases – Employees

Protocols for COVID Cases – Students

ABA Clinic

Dental Hygiene

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In either case, upon learning of the employee issue, the ISHC Director will initiate the following:

- 1) Exposed Employees (Quarantine): Employees who have been in close contact (within 6 feet for 15 minutes or longer across a 24 hour period) to someone who has tested positive for COVID-19 will be provided instructions from ISHC which align with current Oregon Health Authority (OHA) and/or Centers for Disease Control (CDC) guidance.
 - a. Fully vaccinated employees Employees who have had two doses of either the Pfizer or

routine the following day. They will be sent an e-mail which documents their ability to return to campus, upon which OHR is CC'ed.

- 2) Symptomatic Employees – Employees who are experiencing symptoms will be encouraged by the ISHC Director to contact their primary care provider for guidance.
 - a. The ISHC Director will let them know that they will need to quarantine and will not be allowed to return to campus until either:
 - i. They have a negative COVID-19 test (documentation of results will be provided to OHR) – OR -
 - ii. They provide OHR with a Return to Work letter from their primary care physician
 - b. The ISHC Director will send a follow-up e-mail to each employee who is being placed in quarantine due to symptoms which provides a summary of their conversation and instructions in writing. OHR will be included on this e-mail, and the employee will be encouraged to contact OHR staff regarding leave/absences if they have questions. The employee can forward this e-mail to their supervisor if they choose, or OHR can notify their supervisor on their behalf.
 - c. Once the employee obtains a negative test result or Return to Work letter, they should contact the ISHC Director to provide an update, and then they will be instructed to provide documentation of either to OHR. The ISHC Director will send a final e-mail to the employee confirming that they are clear to return to campus (OHR will be CC'ed).
 - d. In the event that the employee tests positive, see Contact Tracing section (below).

II. Protocols for Reporting Confirmed Cases

While employees are encouraged to report a COVID-19 diagnosis, Oregon Tech cannot require them to do so. However, Oregon Tech can prohibit employees from coming to work when they have COVID-19 symptoms.

If a supervisor is directly or indirectly notified of a confirmed COVID-19 case, the supervisor should immediately contact OHR and the ISHC Director. If ISHC is not included in communications to OHR, OHR will contact ISHC, and vice versa.

OHR will initiate an outreach to the employee to check on their well-being and to assure that leave and time matters are addressed. ISHC will assume tracking and contact tracing duties, outlined below.

If there is a confirmed case and the ISHC Director or applicable county health department concludes there may be secondary exposure to Oregon Tech community members, the Director or the health department will follow their protocol regarding contact of potentially exposed individuals. Oregon Tech employees are expected to fully cooperate with both the ISHC Director and county health officials.

III. Protocol for COVID -positive Employees (Contact Tracing and Tracking)

The privacy of the employee who has tested positive will be respected to the greatest degree possible, and as few details as possible will be disclosed. However, to perform internal contact tracing, some details may be necessary to determine who had contact with a confirmed case during the exposure

notification in order to comply with the OSHA requirements. The identity of the COVID

If the employee is eligible for Short-Term Disability or Long-Term Disability, OHR will assist the employee in determining whether these benefits may apply to their situation.

OHR will assure Payroll is aware of any anomalies in reported time.

V. Remote Work and Return to Work Protocols

ISHC will work with each employee regarding their return to work conditions. This will vary depending on the nature of their quarantine/isolation and current OHA/CDC guidelines. Employees who have been instructed to quarantine/isolate are not allowed to return to campus without having been cleared by either ISHC or OHR, which will be confirmed via e-mail.

Employees who have been quarantined/isolated who are able to work from home should do so during the quarantine/isolation period. OHR will work with individuals to minimize leave time, when possible.

Daily Health Screening for Employees (2021)

9 Have you developed any of the following symptoms?

- o Fever above 100 degrees
- o Shortness of breath or difficulty breathing
- o New loss of taste or smell
- o Cough, congestion, runny nose
- o Persistent headache; muscle or body aches
- o Nausea, vomiting, diarrhea
- o Excessive fatigue

9 Have you been within 6 feet for 15 minutes or more (cumulative across a 24 hour period) of someone who has tested positive for COVID-19?

If you have any symptoms or a known exposure, **DO NOT COME TO CAMPUS.** Contact ISHC to discuss your situation (541-885-1800). We will develop a plan.

- i. Negative Result - Once ISHC has confirmed the negative result, they will have the student continue to monitor themselves for symptoms for one additional week, but no further action will be required on the student's part.
 - ii. Positive Result – See Contact Tracing section below.
- b. ~~Unvaccinated~~ **Unvaccinated** students- Students who are not fully vaccinated or have not been vaccinated at all have three options (per current OHA/CDC guidance), which will be presented to them by ISHC:
- i. Quarantine for 14 days (safest option) – It can take up to 14 days for the virus to develop in their system, and so this is the “gold standard” in terms of minimizing risk to others.
 - ii. Quarantine for only 10 days, if no symptoms appear (there would be between a 1% and 10% chance of developing symptoms after this point).
 - iii. Quarantine, then (if no symptoms have appeared) have a PCR COVID test 5 days after exposure - if the test results return as negative, then they could discontinue quarantine and and move back into their regular routine by day seven (there would be between a 5% and 12% risk of developing symptoms after this point).
 - 1. Negative Result - Once ISHC has confirmed the negative result, they will have the student continue to monitor themselves for symptoms for one additional week, but no further action will be required.
 - 2. Positive Result – See Contact Tracing section below.
 - iv. After being notified that they will need to quarantine, students will be asked whether they would like a Faculty Notification sent. If they do, the ISHC Director will request that the Vice President/Dean of Students (Dr. Erin Foley) notify their faculty, giving a general expected time frame for return. In order to respect students' privacy, Dr. Foley will not provide details about the absence or information about COVID status; she will simply make the faculty aware that the student will be unable to return to campus for the specified amount of time.
 - v. If the student lives on-campus, an Isolation Form will be completed and sent immediately to Housing staff (see section on Housing and Residence Life, below). Students will be encouraged to return home to complete their quarantine, if possible. Other options for quarantine may be explored (including moving any non-quarantine with their re-ide) (cc.004 s)-1ib

- 5) Symptomatic Students - Because ISHC functions as the primary care for students on the KF campus, ISHC medical staff will evaluate any symptomatic student either over the phone or via telehealth in order to determine next steps. Medical staff may recommend COVID-19 testing, or may have the student come into the clinic for an in-person evaluation. The Director will advise the student about quarantine, if necessary.
- 6) COVID-positive Students (Notification/Contact Tracing): There are several means through which the university could be notified that a student has tested positive for COVID-19 (the student could self-disclose that information directly to ISHC, the student could notify an Oregon Tech employee, members of the Oregon Tech community could be contacted by KCPH during the course of contact tracing, KCPH could contact ISHC directly, student COVID test results could be sent to ISHC, and so on). Upon being notified that a student has tested positive for COVID-19, the following protocols will be implemented:
 - a. To the extent possible, the privacy of the person who has tested positive will be respected, and as few details as possible about their identity will be disclosed.
 - b. The ISHC Director will spearhead isolation and contact tracing for students and will consult with KCPH in this regard as needed.
 - c. The ISHC Director will contact each student who has tested positive for COVID directly to facilitate the contact tracing process:
 - i. The student will be provided a timeline for isolation (10 days from their 1st symptom or the test date, if asymptomatic).
 - ii. Looking back 48 hours prior to the 1st symptom (or test date if asymptomatic), the Director will review their movements and identify any potential exposures (making sure to ask about whether they work, if they are in a relationship, which classes/labs they attended in person, and the extent to which they were physically distanced from others in each scenario)
 - iii. If they live on-campus, an Isolation Form will be completed and sent immediately to

symptoms) and be cleared to return to campus; they will receive an e-mail with this release from isolation.

- g. ISHC will notify Thom Darrah (Director of Facilities) to request a deep cleaning of any potentially contaminated areas, as appropriate.
 - h. The University's Senior Leadership will determine whether a short closure (or cancelling of potentially impacted in-person classrooms for a couple of days) for the purposes of deep cleaning is warranted. KCPH would determine whether the campus should close longer term, depending on the situation.
 - i. KCPH will take the lead with regards to notifying the larger Klamath Falls community regarding outbreaks on-campus, if needed.
 - j. Media questions should be directed to Oregon Tech's Marketing, Communications, and Public Affairs media representative Ashley Van Essen.
- 7) Tracking:
- a. ISHC will maintain a confidential, password-protected Excel sheet of all students who are exposed, symptomatic, or confirmed positive, divided according to campus.
 - b. Student information will be documented by the use of the ISHC COVID-19 Triage Form, which has sections to address triage (symptoms review, vaccination status, living situation, travel/ potential exposure risk), medical concerns (determining whether the student should be tested or come in for an appointment, discussing options for symptom management and the process for picking up a referral to the drive-through testing site), and administrative logistics (including Faculty Notification, testing, and quarantine/isolation details).
 - c. Daily communications noting the number of students who are in quarantine due to exposure or symptoms, number of completed COVID tests, number of students isolated/quarantined on-campus, number of positive cases, and numbers of students who have been released from isolation/quarantine will be provided by the ISHC Director to VP Dr. Foley. Dr. Foley will then provide a summary of information to the university leadership and campus community on a regular basis.

Housing and ResidentialLife (HRL) : If a residential student has had an exposure, is symptomatic, or tests positive for COVID-19 they will first be encouraged to return home to quarantine/isolate. In the event that is not possible, HRL has reserved spaces in both the Village apartments and the Residence Hall for quarantine/isolation. The Village rooms will be used first to offer the best accommodations for quarantine as these spaces have private bathroom facilities. Housing staff will check in with any student who is being quarantined/isolated daily, and both ISHC medical and counseling staff can provide support via telehealth. The student will isolate or quarantine according to the current OHA/CDC guidance and per ISHC instructions provided during contact tracing.

- 1) Notification Process: ISHC and HRL work closely together to place students into isolation/quarantine and then return them to their assigned rooms when cleared.
 - a. When ISHC has identified a residential student who needs to be isolated/quarantined, they will submit an Isolation Form for that student to HRL staff. This form provides the reason for isolation (waiting on test results, has tested positive, or has had an exposure), the length of isolation, as well as any other pertinent information (i.e. the student is actively ill, has roommates who need to be informed, and so on).

- b. HRL staff will determine in which isolation space the student will be placed, and will complete their section of the Isolation Form (noting into which space they will be moved, whether they made arrangements to deliver meals, had conversations about laundry, if the relevant RA's have been notified, and whether deep cleaning arrangements have been made, if needed); they then return the form to ISHC.
 - c. When ISHC has determined that the student is safe to return to their assigned room, they complete the final section of the Isolation Form, which notes the date the student can return to their assigned room and when they were notified by ISHC that they have been cleared. (There is also a space by which ISHC can extend the isolation if needed.). Receipt of this form by HRL prompts them to contact the student in order to facilitate their moving back to their assigned space on campus. HRL staff will release the student from isolation to best assist with relocation to the student's regular space.
- 2) Isolation/Quarantine Protocol: As mentioned above, the first option to isolate/quarantine a student is have them return home. If this is not a possibility, then moving the student to a space held for these purposes would be the next option.
- a.

Portland Metro Campus Students

Although ISHC does not have medical staff on-site at the Portland-Metro campus, ISHC will spearhead all COVID-related issues for Portland-Metro students as follows:

- 1) Symptomatic Students: The Portland Metro campus does not have medical staff on site to triage or physically assess students. As a result, Portland Metro students are encouraged to contact their healthcare provider for guidance in the event that they have symptoms or questions about their medical care. ISHC medical staff are available for questions and consultation via the phone or telehealth, and the Director will instruct symptomatic students to refrain from coming to campus until they have received negative results or met with their physician.
- 2) Exposed Students (Quarantine): Students who have been in close contact (within 6 feet for 15 minutes or longer across a 24 hour period) to someone who has tested positive for COVID-19 will be provided instructions from ISHC which align with current OHA/CDC guidance.
 - a. Fully vaccinated students Students who have had two doses of either the Pfizer or Moderna vaccines, or one dose of the Johnson and Johnson vaccine are considered to be fully vaccinated. In accordance with the current Investigative Guidelines issued by OHA, ISHC will instruct these students have a PCR COVID test 5 days from the date of last exposure. Out of an abundance of caution, these students will be instructed to quarantine until their test result returns.
 - i. Negative Result - Once ISHC has confirmed the negative result, they will have the student continue to monitor themselves for symptoms for one additional week, but no further action will be required on the student's part.
 - ii. Positive Result – See Contact Tracing section below.
 - b. Unvaccinated students Students who are not fully vaccinated or have not been vaccinated at all have three options (per current OHA/CDC guidance), which will be presented to them by ISHC:
 - iii. Quarantine for 14 days (safest option) – It can take up to 14 days for the virus to develop in their system, and so this is the “gold standard” in terms of minimizing risk to others.
 - iv. Quarantine for only 10 days, if no symptoms appear (there would be between a 1% and 10% chance of developing symptoms after this point).
 - v. Quarantine, then (if no symptoms have appeared) have a PCR COVID test 5 days after exposure - if the test results return as negative, then they could discontinue quarantine and move back into their regular routine by day seven (there would be between a 5% and 12% risk of developing symptoms after this point).
 1. Negative Result - Once ISHC has confirmed the negative result, they will have the student continue to monitor themselves for symptoms for one additional week, but no further action will be required.
 2. Positive Result – See Contact Tracing section below.
- vi. After being notified that they will need to quarantine, students will be asked whether they would like a Faculty Notification sent. If they do, the ISHC Director will request that the Vice President/Dean of Students (Dr. Erin Foley) notify their faculty, giving a general expected time frame for return. In order to respect students' privacy, Dr. Foley will not provide details about the absence or information about COVID status; she will

simply make the faculty aware that the student will be unable to return to campus for the specified amount of time.

- vii. Should a Portland-Metro student indicate that they do not have sufficient and appropriate housing (i.e. are homeless or unable to quarantine within their residence), or do not have sufficient groceries or necessities, the ISHC Director will notify VP Dr. Foley in order to explore options for resource supplementation.
- viii. Students in quarantine will be instructed to notify ISHC in the event that they begin to develop symptoms (at which point, ISHC would have them take a PCR COVID test).
- ix. The ISHC Director will send a follow-up (pT)lln 0658334.72. deve-ptatolto

- d. The ISHC Director will send a follow-up e-mail to each student who is being placed in isolation which provides a summary of their conversation and instructions in writing.
- e. ISHC Director will request Faculty Notification from Dr. Foley if requested by the student.
- f. The student will be contacted close to the end of their isolation to confirm symptom improvement (i.e. no fever for 24 hours without medication and improvement in other symptoms) and be cleared to return to campus; they will receive an e-mail with this release from isolation.
- g. ISHC will notify Trish Hower (Campus Operations Manager) to request a deep cleaning of any potentially contaminated areas, as appropriate.
- h. The University's Senior Leadership will determine whether a short closure (or cancelling of potentially impacted in-person classrooms for a couple of days) for the purposes of deep cleaning is warranted. CCPH would determine whether the campus should close longer term, depending on the situation.
- i. Daily communications noting the number of students and employees who are in isolation due to exposure or symptoms, number of completed COVID tests, number of students isolated on-campus, number of positive cases, and numbers of students and employees who have been released from isolation will be provided by the ISHC Director to VP Dr. Foley. Dr. Foley will then provide a summarization of information to the university leadership and community.

Safety

Before a client enters the clinic, staff will take the child's temperature and the parent's temperature if they are accompanying the child for parent training. If upon temperature check, the child or parent has a fever of 100.4 or higher the client will have **in-person services suspended for 10 days**, where the last 24 hours must be fever free.

Additionally, staff will ask the following **questions before allowing the child/parent to enter the building**:

1. Do you (or the client) have an unusual cough (usual coughs are those that typical for the individual such as due to allergies or other medical condition)?
 - a. If yes, must be checked by a medical professional or be symptom free for 24- hours before returning
2. Have you (or the client) come into contact with anyone who has tested positive or is a presumptive positive for COVID in the last 14 days?
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Restrooms have soap and everyone is required to wash their hands before and after sessions and as indicated in the list below (hand sanitizer is acceptable if no other staff person is available to supervise your client for you to go to the bathroom or kitchen):

- Before and after eating, preparing food
- After toileting or assisting with toileting.
- Before and after diapering.
- After wiping a nose, coughing, or sneezing.
- Upon entering and leaving the clinic.
- If staff are moving between stable groups.
- After sharing toys, learning materials, etc.

We ask all patients to wait in their cars or outside until no earlier than 5 minutes before their appointment times.

Therapy rooms, including all treatment materials, are **thoroughly disinfected at the end of every session**. At least 15-minutes are dedicated to this activity between every session.

Cleaning instructions (<https://www.epa.gov/sites/production/files/2020-04/documents/disinfectants-onepager.pdf>) are posted next to each form, in addition to the kitchen where supplies are stored.

In the event of a confirmed positive case of COVID from our staff or client populations, we will notify the health department and share it with all impacted families **as directed by the health department** and **follow all recommended steps from the health department**, including the following possible outcomes:

- The clinic may close for 1-2 days for additional cleaning.
- A specific room may be taken out of rotation for up to 5 days (data suggest virus can live on surfaces for up to 5 days), which may limit appointments for some clients.
- Staff who have come into contact with the client may be quarantined- in which case all appointments with that staff will be shifted back to telehealth or canceled for the duration of the quarantine

Student/Faculty Protocol for Clinic Operations during COVID-19 Pandemic

Clinical Faculty and Students

Clinical faculty and students will wear their own face covering to campus (not supplied by the clinic) and keep it on until you change into a school provided mask, appropriate for the day's procedures (surgical mask or N-95 respirator) . While in the building, you must always wear a mask, except when eating or alone in a private office, or until the requirement is rescinded by Oregon Tech.

- Arrive in **clean** scrubs or street clothes and change into clean clinical attire upon arriving at the school
- All students and faculty will do the recommended self-assessment for symptoms prior to coming to campus.
- Lounges can be used for heating food and refrigerator storage. When distancing guidelines are in place, no more than 4 people may be in the faculty/staff lounge at a time; and no more than 6 students in the student lounge at a time. All areas should be wiped down with disinfectant wipes after use.
- Once clinic is complete, all will put their scrubs into a plastic bag for transport and change into their street clothes. Clinical clothes are to be washed separately from other personal items as per usual CDC recommendations.

Should I come to campus today?

If you have any active symptoms of illness or temperatures =>100.0 then you are in the CDC risk range for COVID-19 and will not be allowed to come to campus.

Employees must contact the designated Oregon Tech office and their direct supervisor.

Students must contact the Integrated Student Health Center (ISHC), and notify their instructor (and patient) if they will be absent OHR or ISHC will determine when it is safe for you to return to campus.

Patient Pre-screening

Patients need to be instructed to bring and wear a mask to the appointment and notified not to bring attendees with them unless they are the guardian of a minor, or necessary due to disability.

*Patients must be screened over the phone prior to appointment using the following screening questions:

- Have you tested positive, had close contact for anyone that has tested positive for COVID been advised to isolate the last 14 days
- Have you had any signs of illness or been told to isolate in the last 14 days? Symptoms such as

Patient Arrival

RAD instructors and clinical assistants will ask the survey questions above and complete temp screening upon patient arrival. Patient will then proceed to office window to check in for the appointment.

Temperature

Aerosol generating procedures:

During aerosol-generating procedures students will be required to use an N-95 respirator and other appropriate PPE (face shield /eyewear/gown). Ultrasonic use must be justified and approved for use by clinical faculty. Appropriate use may include moderate-severe periodontal disease or heavy deposits. Ultrasonics will be used in conjunction with 4-handed dentistry techniques/aids, and high-volume suction.

If a respirator is not available for an aerosol-generating procedure, **DO NOT PERFORM AEROSOL GENERATING PROCEDURES.**

All Oregon Tech employees and students are required to participate in the respiratory protection protocol before use of respirators; or may provide certificate of fit testing and appropriate masks from another provider. The university respiratory protection program includes medical evaluations, training, and annual fit testing.

Use and reuse of respirators

Current CDC guidelines indicate respirators are single use only and should be disposed of after one use.

Patient Dismissal Protocol:

- Clinician will reschedule patient at chairside and provide patient with appointment card
- After treatment, clinician will only remove gloves and disinfect or wash hands. Clinician will not remove their eyewear or mask but, will remove their lab jacket to prevent cross contamination with front desk.
- Patients need to wear their protective mask throughout the clinic when they leave the operatory
- Clinician will escort their patient to the front desk for checkout and stay with the patient to help maintain social distance of 6 feet between persons at checkout.

*Protocols subject to change as guidelines for pandemic are updated by regulatory bodies

Resources

[CDC Risk Assessment for Decision](#)

[Making CDC-Using PPE](#)

[OSHA PPE Considerations](#)

[CDC Guidance for Work Restrictions for Healthcare](#)

[Workers Return to Work Guidance for HCP](#)

[ADHA Guidance-Monitoring Health Care](#)

[Personnel OSHA- Dentistry Workers and](#)

[Employees](#)

OMIC R&D COVID19 Workplace Guide

GUIDING PRINCIPLES

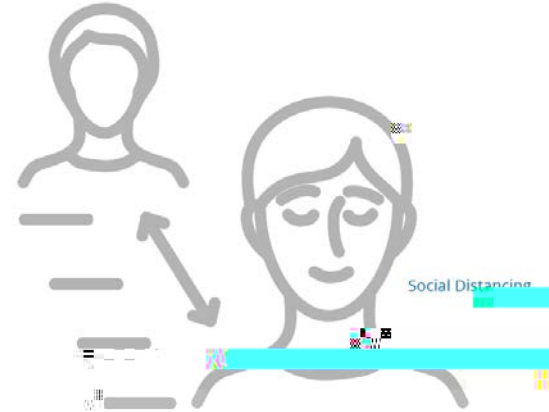
OMIC R&D's policies and protocols for responding to the COVID pandemic will be rooted in safety for our staff and for the public we interact with.

The primary goals for OMIC R&D's response to the COVID pandemic are to protect public

Social Distancing:

Staff on-site are required to follow social distancing practices. Social distancing is one of the best tools we have to avoid being exposed to the COVID-19 virus and slowing its spread. Since people can spread the virus before they know they are sick, it is important to stay away from others when possible, even if you have no symptoms. Social distancing is important for everyone, especially to help protect people who are at higher risk of getting very sick. Staff at work onsite should follow these social distancing practices:

- z Stay at least 6 feet (about 2 arms' length) from other people at all times
- z Do not gather in groups
- z Stay out of crowded places and avoid mass gatherings



Handwashing:

Staff are encouraged to wash their hands frequently. Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, sneezing, or touching your face. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth, and wash your hands after touching your face.

Gloves:

Wearing gloves is not required for OMIC R&D Site staff. According to the CDC, gloves are not necessary for general use and do not replace good hand hygiene. Washing your hands often is considered the best practice for common everyday tasks.

Goggles/Face Shields:

Unless working on the research floor, staff do not need to wear protective eyewear as part of general activity on-site. Good hand hygiene and avoiding touching your face are generally sufficient for nonhealthcare environments.

Personal Disinfection:

Before starting work and before you leave any room in which you have been working, you must wipe down all work areas with EPA registered 60% alcohol solution. This includes any shared space location or equipment (e.g. copiers, printers, computers, A/V and other electrical equipment, coffee makers, desks and tables, light switches, door knobs, etc.).

While custodial crews will continue to clean office and workspaces based on CDC guidelines, additional care should be taken to wipe down commonly used surfaces.

Teams, telephone, etc.).

Meals:

Before and after eating, you should wash your hands thoroughly to reduce the potential transmission of the virus. When eating at OMIC R&D (break room, office, etc.), maintain 6 feet distance between you and others. Individuals should not sit facing one another. Chairs have been removed and rearranged in the main conference room and the break room to support social distancing practices between employees. Wipe all surfaces, including table, refrigerator handle, coffee machine, etc. after using in common areas. Staff may take food back to their office area or eat outside if this is reasonable for your situation.

QUESTION 1 Have you exhibited any of the known symptoms of the Coronavirus in the last 14 days? If the person answers yes, the person will not be allowed to visit OMIC R&D until the 14-day period has passed, at which time the visit can be rescheduled.

QUESTION 2 Have you been in contact with anyone who has tested positive for the Coronavirus or who has exhibited any of the known symptoms of the Coronavirus in the last 14 days? If the person answers yes, the person will not be allowed to visit OMIC R&D until the 14-day period has passed, at which time the visit can be rescheduled.

QUESTION 3 Do you have a condition that makes you more susceptible to the Coronavirus? If yes, the visitor will be advised not to visit OMIC R&D, but at their discretion, the visitor may still visit OMIC R&D.

may have a higher risk for COVID19 infection. Those conditions may include:

- z Older adults (aged 65 years and older)
- z People with HIV
- z Asthma (moderate to severe)
- z Chronic lung disease
- z Diabetes
- z Serious heart conditions
- z Chronic kidney disease being treated with dialysis
- z Severe obesity
- z Being immunocompromised

Staff members working onsite who have concerns about doing so due to a medical condition that places them in a higher risk group, those who are pregnant, or those who wish to seek ADA

Function Area	Requirements
ADMINISTRATION	
Staff-General	Face coverings aligned to local health orders
Research Personnel	Face coverings aligned to local health orders
Vulnerable Populations*	Resume public interactions w/Face coverings aligned to local health orders and physical distancing
Face Covering	Aligned to local health orders
INSTRUCTION	
OMIC Academy/In Person Education and Training	Open with with Face coverings aligned with local health orders and limited physical distancing; 100% capacity
DeArmond Fellow and University Interns	Allowed on site w/ face coverings aligned with local health orders, limited physical distancing
High School Interns	Allowed on site w/ face coverings aligned with local health orders, limited physical distancing
OMEOP/OMIC R&D Factory of Tomorrow	Open with Face coverings aligned with local health orders and limited physical distancing; 100% capacity
RESEARCH	
Student Reseachers	Allowed on site w/ face coverings aligned with local health orders, limited physical distancing
High Bay Research	Full operations w/ face coverings aligned with local health orders and public health modifications
In Office Research	Full operations w/ face coverings aligned with local health orders with limited physical distancing
WORKFORCE	
Special Accommodation	As approved by Oregon Tech HR or OMIC R&D Supervisor
Single Occupancy Office Space	Face coverings aligned with local health orders
Shared Office Space	Face coverings aligned with local health orders with limited physical distancing
Meal Room Use	Face coverings aligned with local health orders - limited physical distancing
Construction	Face coverings aligned with local health orders with physical distancing
UNIVERSITY TRAVEL	
Work Essential Domestic	Per Oregon Tech Restrictions
Work Essential International	Per Oregon Tech Restrictions
Work Non-Essential Travel	Per Oregon Tech Restrictions
EVENTS/PUBLIC VISITORS	
Community Visitation	Allowed - Face coverings aligned with local health orders - Limited time spent in crowds
Member/Stakeholder/Partner Visits	Allowed - Face coverings aligned with local health orders, limited physical distancing
Large Events	TBD based on EOs and Public Health Guidance
Facility Tours	Allowed - Face coverings aligned with local health orders, limited physical distancing
OMIC R&D Group Meetings	Allowed - Face coverings aligned with local health orders, limited physical distancing
Non-OMIC R&D Group meetings	Allowed - Face coverings aligned with local health orders, limited physical distancing
Board Meetings/Events	Allowed - Face coverings aligned with local health orders, limited physical distancing

