

ARTICLE [x]. SABBATICAL LEAVE

Purpose.

Sabbatical leaves are a privilege extended by Oregon Tech for the purpose of strengthening the academic programs of the university while also contributing to the professional development of the bargaining unit faculty member in scholarship, creative activity, teaching and leadership.

Sabbatical leaves should be granted when it can be shown that the faculty member will use the time in a manner which will provide increased service to the institution either through study and research, writing, advanced study, or travel related to the applicant's field or professional activities.

Section 1. Eligibility.

A bargaining unit faculty may be considered for sabbatical leave under the following circumstances:

(a) After having been continuously appointed without interruption by a sabbatical leave for at least 18 academic quarters (excluding Summer Session) or, in the case of 12-month faculty, at least 72 months;

or

(b) After having accumulated the equivalent of 6.0 FTE years over an indefinite period of 9-month or 12-month appointments, uninterrupted by a sabbatical leave.

Any authorized or protected leave of absence will not prejudice the faculty member's eligibility for sabbatical leave. Additionally, for purposes of determining eligibility for sabbatical leave, time spent on an authorized military leave from a Department within the institution shall be considered as institutional service.

Sabbatical application forms shall be available to faculty via the Office of the Provost's website.

Eligible bargaining unit faculty members shall submit an application for a sabbatical leave to their Department Chair, Dean and ~~Provost, and~~ a Faculty Senate committee on Sabbaticals.

Recommendations Decisions to award sabbaticals shall be submitted to the Provost made by the the appropriate Chair, Dean and Provost, and three faculty representatives designated by Faculty Senate committee on Sabbaticals. Metrics for evaluating sabbatical applications shall be established by the Faculty Senate committee on Sabbaticals, and shall be communicated to the faculty apriori of the application deadline.

