

1                                   **ARTICLE [x]. NOTICES AND COMMUNICATION**

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4 Unless otherwise provided in this Agreement, the Parties shall send all customary or required notices  
5 ~~and or~~ communications either by delivery in person or by First Class U.S. Mail addressed as follows  
6 below. ~~by encrypted e~~mail with read-receipt may be used provided that a copy is delivered by the  
7 ~~forementioned means described above. requested; and, if receipt is not acknowledged within seven~~  
8 ~~(7) calendar days, then in person to the addresses below.~~  
9

10 **For OT-AAUP:**

11 President of OT-AAUP  
12 3201 Campus Drive  
13 Klamath Falls, OR 97601

14  
15 or if at Portland-Metro.

16  
17 President of OT-AAUP  
18 Oregon Tech Portland-Metro Campus  
19 27500 SW Parkway Ave.  
20 Wilsonville, OR 97070  
21  
22  
23

24 **For the Employer:**

25 President of Oregon Institute of Technology  
26 3201 Campus Drive  
27 Klamath Falls, OR 97601

\*OT-AAUP reserves the right to add to, modify, or amend proposals during the course of negotiations.