Minutes

November [illegible] 20[illegible] 6:0[illegible] [illegible] rn of [illegible] Colle[illegible] [illegible] (K[illegible]nath Fall[illegible] [illegible] were [illegible]nference Room #1[illegible]1 (Wilson[illegible]vil[illegible]

Attendance/Quorum

President [illegible] T[illegible]es c[illegible] [illegible] order a[illegible]00 pm [illegible] Al[illegible] senato[illegible] or altern[illegible] [illegible] present except And[illegible]ia Fultz, P[illegible]ov[illegible] G[illegible] Ku[illegible] [illegible] Dan [illegible]erson [illegible] [illegible]bste[illegible]

Approval of Minutes

A motion [illegible] ma[illegible] to [illegible] [illegible] of the [illegible]tober [illegible]0[illegible]8 meet[illegible]g by Mar[illegible] [illegible]d seconded by Yas[illegible]a Rohwer. T[illegible]e v[illegible] no [illegible] [illegible] approv[illegible] as wr[illegible] [illegible] no [illegible]pposition [illegible] [illegible]ntions.

Reports of Officers

[illegible] aculty Sen[illegible] [illegible] positio[illegible]

Report of the President

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- She ha[illegible] et [illegible] Pr[illegible] [illegible] and dis[illegible]sed: [illegible] C IT.
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  - Th[illegible] acad[illegible]ic [illegible] [illegible]. Thi[illegible] ould [illegible] de[illegible]ided u[illegible]on at the [illegible] Pr[illegible]dent's Council mee[illegible]ng De[illegible]mbe[illegible] 20[illegible] [illegible] recom[illegible]nded [illegible] [illegible] supported by [illegible] has
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  - Or[illegible]aled [illegible] hou[illegible] [illegible] place[illegible] move[illegible] [illegible]ntia[illegible] Studies w[illegible] [illegible]rd by the end of Fa[illegible] [illegible]0[illegible] erm[illegible] Cur[illegible] [illegible] edit c[illegible]t and [illegible] im[illegible]ct are bei[illegible] [illegible]ed. Seth Anthony i[illegible] [illegible]lso[illegible] ske[illegible] ith [illegible] [illegible]ould l[illegible]
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- Terr[illegible] w[illegible] e s[illegible]kin[illegible] [illegible] [illegible]embe[illegible]5, 201[illegible] If th[illegible]re a[illegible] any topic[illegible] [illegible] would like presente[illegible], pleas[illegible] n[illegible]fy [illegible]i.
- Terr[illegible] w[illegible]ed t[illegible] ubl[illegible] [illegible] o are [illegible]rking [illegible] th[illegible] acul[illegible] Union o[illegible] [illegible]n. She stated that t[illegible]is is a l[illegible]bo[illegible] f lo[illegible] tha[illegible] [illegible] how [illegible] thos[illegible] t[illegible]e utur[illegible] If anyon[illegible] [illegible] ike to join in the w[illegible]rk, pleas[illegible] l[illegible] Terr[illegible] ow[illegible] [illegible] a[illegible] nam[illegible] the [illegible] [illegible]divi[illegible]als on th[illegible] [illegible] Union organization team[illegible]

Report of [illegible] V[illegible] Pr[illegible] [illegible] Sleep[illegible]

- Acad[illegible]m[illegible] Cou[illegible]l m[illegible] [illegible] two i[illegible]s:

   - Department scheduling and year-long plans.
   - The new Department Chair policy. Currently there appears to be a problem with all chairs knowing how to review expenses and budgeting in adjunct and overload payroll costs.
- More information will come at a later date.

Report of the ASOIT Representative – Junmin Yee

- Junmin stated that ASOIT did conduct a student survey regarding calendar changes. The students voted two to one for option one, the proposal will be presented to President's Council for a decision December 4, 2018.
- Junmin expressed thanks to everyone for participation in their latest blood drive.
- He is going to the Portland-Metro campus to meet with ASOIT officers and students.
- ASOIT has obtained extended hours for studying at the library again during dead week and finals week.

Reports of Standing Committees

Faculty Rank Promotion & Tenure (RPT) – Ben Bunting

- Ben stated the committee has met and is beginning work on the following two charges:
   - They will revisit the NTT policy to obtain feedback from faculty.
   - They are reviewing the APE form for library faculty.
- RPT also hopes to work with members of the Oregon Tech AAUP organizing group to avoid overlapping efforts.

Faculty Welfare – Yasha Rohwer

- Yasha stated the committee will meet tomorrow, November 7. He read the committee's two charges.
- Additional information will be forthcoming at a later date.

Academic Standards – Veronica Koehn

- Veronica stated that the committee will meet next Tuesday, November 13.
- She stated that regarding their first charge, they are looking at what CPC does versus what Academic Standards does and reviewing the relationship between the two and how best to move forward.
- For their second charge, "Academic Standards is looking at requiring a grade of C or higher in every general education course, and they know that such a change will require input from both CPC and GEAC."

Faculty Compensation (FCC) – Eve Klop

- Eve stated the committee has not yet met. She did read their charges:
   - Request data in cooperation with Oregon Tech AAUP from Human Resources related to the development of the current $3,35[illegible] salary differential and make an independent evaluation of the validity of that figure for faculty salary calculation.
   - Request data in cooperation with Oregon Tech AAUP from Human Resources related to the current MGT Study Faculty Salary Minimums Tables document and update that document based on current comparator data.
   - Survey Oregon Tech faculty in cooperation with Oregon Tech AAUP with regard to concerns about pay and benefits, compile results, and make a report to Senate by a date to be determined later.

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Oregon [illegible] of Tec[illegible] Faculty [illegible] inutes – November 6, 2018

Reports of Sp[illegible] Hoc [illegible]ittee

- None

Unfinished Bu[illegible]

- None

New Business

- Matthew Sle[illegible] Policies O[illegible] 30 and OIT [illegible]-040 [illegible] been reviewed by Senate Executi[illegible]ittee. The [illegible] comm[illegible] to add f[illegible]nic activit[illegible] as a [illegible]e for promotion and tenure. Ch[illegible] mov[illegible], Mark [illegible] ec[illegible]ded th[illegible] to accept [illegible] cha[illegible] both policies. Aja Bette[illegible]court-[illegible] made a friendly am[illegible] to add the[illegible] change to th[illegible] orary [illegible] lty policy. Mark Clark made a second [illegible] ndly amendment [illegible] is change t[illegible] enure revie[illegible] There [illegible] no further discussion. The motion [illegible] with no abstention[illegible] op[illegible]ition.

Open Fl[illegible]or Pe[illegible]

- Strategic Enr[illegible] Manageme[illegible]) update w[illegible] rese[illegible] by Erika Veth and Farooq Sultan. [illegible] presented St[illegible] ro[illegible]ment re[illegible]lates and d[illegible]oar[illegible]e stated that the Oregon Tech we[illegible]ovides the history of [illegible] He ha[illegible] d snapshot [illegible] enr[illegible] nt groups onto graphs on the web[illegible] ooq also shared th[illegible] ln[illegible]ht num[illegible] orted to th[illegible] te d[illegible] from those reported to the Federa[illegible]ment. Federal does [illegible] si[illegible] as par[illegible] enrollee nu[illegible]ers a[illegible] medial courses or those b[illegible]ng aud[illegible]t both those categor[illegible] ded in the [illegible]bers report[illegible] th[illegible], which will account for the sligh[illegible]ice betw[illegible]n the [illegible] is. He also [illegible]ed that HE[illegible] does[illegible]y the enrollment figures. Farooq [illegible] at the dashboard pr[illegible] w[illegible] built b[illegible] hout user in[illegible] and [illegible] a sample to show we hav[illegible] workin[illegible] oards and infrastruc[illegible] n[illegible]ce to a[illegible] Farooq a[illegible] elab[illegible] d that enrollments did not decline [illegible] ession and therefore [illegible] n[illegible] follow [illegible] nal trend o[illegible] cline [illegible] other institutions; however, that [illegible] nean we are not af[illegible] economic[illegible] He also [illegible]ved [illegible] specific information can be obtain[illegible] department, [illegible] major, c[illegible] urs, etc. He [illegible] ked [illegible] anyone would like to see someth[illegible] o let him know wh[illegible] are loo[illegible] and he car[illegible] rk t[illegible] vide the requested information.

- Erika Veth sh[illegible] t[illegible] hough [illegible] mbers are d[illegible] th[illegible] e some areas of growth. Klamath headcount is [illegible] Portland-M[illegible] the highest [illegible] olln[illegible] ever. Online enrollment i[illegible] up whi[illegible] edit enrollment is [illegible] to increa[illegible] ompetition fr[illegible] oth[illegible] titutions. To improve enrollment [illegible], dual credit and adr[illegible] te[illegible] ms are [illegible] king closel[illegible] geth[illegible] EM is reviewing which school's p[illegible] applicants ap[illegible] d [illegible] tend. E[illegible] ted that OI[illegible] ill b[illegible] o use the National Clearing Hous[illegible] is also used by OSU [illegible] U, [illegible] discer[illegible] stu dents at[illegible] d an[illegible] reasons why. She said this has pr[illegible] y effective for c[illegible] and sh[illegible] of great be[illegible] it to [illegible].
- Erika stated t[illegible] de[illegible] to grow [illegible] eeds to emb[illegible] e th[illegible] owing:
  - Adequate [illegible]
  - Data-base[illegible] gi[illegible] lanning [illegible] AB partner[illegible] s- w[illegible] with ITS to read Banner scripts to understan[illegible] m[illegible] t trend[illegible]
  - Revise da[illegible] ea[illegible] ne cha[illegible] g., scholarsh[illegible] and [illegible] ation deadlines).
- Erika stated S[illegible] te[illegible] going [illegible] will include[illegible]
  - New adm[illegible] ac[illegible] s.
  - Visiting n[illegible] ools.
  - Increased [illegible] e[illegible] vents.
  - P[illegible]ting in[illegible] missio[illegible] fer recruite[illegible] the [illegible] nd area.

- Adding communication and data specialists in Klamath Falls.
- Implementing a new Fast Response Communication plan (e.g. 5-minute response time for application decisions).
- Increased territory for recruitment activities.
- Move to a new customer relation management (CRM) software away from Recruit.
- Increase international recruitment which Dr. Ku[illegible]eck is working on and has experience with, and will focus on China and India then possibly Mexico and Africa.

Discussion followed regarding the use of professional advisors. This will be a joint effort between the Deans and [illegible]. The question was asked if a student survey then a faculty survey could be useful to develop a framework [illegible] options, which would not be mandated. Surveys are being deployed within the week.

[illegible] McDonnell brought up the topic of procurement cards for faculty use on travel. He stated in some departments, numerous trips are required for student externship evaluations and it has been a long-standing problem [illegible] faculty are required to use personal credit cards for expenses on OIT business trips and then wait long [illegible] paying interest to the credit card company. He wondered if there were any thoughts on how this might be alleviated.

[illegible] Ko[illegible]in queried why in Blackboard it is now required to export folders and [illegible] that might compromise [illegible] content and proprietary concerns. Erika stated that she believes this was done simply as the easiest and best [illegible] transfer content.

[illegible] Clark reported on the activities of the Coordinating Committee for Oregon Tech [illegible]AUP. The committee is [illegible] to formalize union organization by establishing bylaws and conducting elections. Bylaws have been [illegible] to all faculty along with a request for nominations for officers. The committee hopes to have this [illegible] by the end of fall term. The union will be sending a survey to all faculty regarding compensation [illegible]. The decision as to whether department chairs will be part of the faculty bargaining union or a separate [illegible] unit is currently in process.

[illegible]dgren asked about a new administrative position in [illegible]-M that first appeared in [illegible] email from President [illegible]. She stated that several faculty had asked her to find out if these positions had been posted and if a [illegible] committee had been involved in the appointments. The academic, operations, and student services of the [illegible] campus will now be managed through the newly formed [illegible]M Leadership Team, composed of [illegible]ana Onorato, [illegible] appointed as Assistant Vice President of Student Services, Dr. [illegible]ara Pracht, newly appointed as Director of [illegible] Affairs, Portland-Metro Campus, and led by Dr. Abdy Afje[illegible]. Dr. Abdy stated that Dr. Pracht had [illegible] been doing these duties and that her job description was rewritten and expanded. No one else knew [illegible] about how these jobs came about or were filled, including P-M faculty, who [illegible] questioning them also. [illegible] Senate asked for additional information.

Report of the Provost – report given by T[illegible]n Keyser, ETM Dean

[illegible] Keyser, ETM Dean, spoke for the Provost. He stated that the items the Provost wanted to cover are all [illegible] in the Provost newsletters.

Report of the President's Council Delegate – Ter[illegible] Tor[illegible]es

[illegible] meeting December 15, 2018.

Report of the Association of Oregon Faculty (AOF) Representative – Matth[illegible] Sleep, Pro Tem

[illegible] stated a representative is being sought. Anyone interested please notify him.

Report of the Interinstitutional Faculty Senate (IFS) Representative – Mark Clark

- Mark Clark reported that discussion at IFS is currently centered on legislative activity and IFS elections.
- The next IFS meeting will be held at Monmouth next week.

Report of the Fiscal Operations Advisory Council (FOAC) Representative – Matthew Sleep

- Matthew stated FOAC discussed how to help rank dollar priorities. The reserve fund last fiscal year has increased to over $600,000.
- OIT received a small increase from the state, from 27.7 to 29.3 due to a differential based on the engineering and health care programs offered at OIT. Funding is tied to graduation rates. He stated that some schools are talking of re-setting the funding calculations.
- Last spring, Faculty Senate heard Jim Jones explain the planned refurbishing of 25% of on-campus classrooms. Some of this work has been completed.
- The pool in the recreation center will be converted with construction beginning March 2019, into a weight room, multi-purpose area, etc. Funding for this will come from student assessments that will commence once construction begins. ASOIT did survey students and they were in favor of this assessment.
- One member brought up the recent land purchase of $600,000 by OIT to purchase the vacant land at the edge of the campus below the soccer field. Dr. Nagi has expressed this was a defensive purchase, so that no other entity would purchase this adjacent land.

Report of the Administrative Council Delegate – Lindsey Davis

- Lindsey stated they are still working on finalizing the fee waiver for employees for online classes.
- They are working to change Spirit Week. They are hoping to work with area businesses to promote specials and discounts for those wearing OIT gear, bringing food trucks on campus and other new and different activities for the week rather than the hallway decoration concept. More information will come later.

Adjournment

Terri Torres adjourned the meeting at 7:40 PM.

Respectfully submitted,
Don McDonnell, Secretary
/jp