

OREGON INSTITUTE OF TECHNOLOGY

Computer Use OIT-30-005

Objective

To ensure Oregon Institute of Technology (OIT) and all OIT users are protected from illegal and/or harmful actions that may result from inappropriate use of OIT computer resources; and to inform users of their responsibility in the use of OIT computer resources.

Use of Computer Facilities

education and support technology that meets the needs of all users and the organization. Users are entitled to use the university's computing resources only for purposes related to their studies, instruction, the discharge of their duties as users, their official business with OIT, and other university-

Privacy and Monitoring

The use of OIT computing resources is not completely private. It is the policy of the university not to monitor individual usage of computing resources. However, OIT reserves the right to monitor and record the usage of all computing resources as necessary to evaluate and maintain system efficiency, and may further monitor and record usage, including the disclosure of individual files:

- if it has reason to believe that activities are taking place contrary to this policy, or to OIT policy, or state or federal law or policy
- to respond to an administrative court or judicial court order
- to respond to a request for discovery in the course of litigation
- to respond to a public record request for files which are deemed public records under public records laws

OIT may use information gained in this manner in disciplinary or criminal proceedings. In addition, state or federal law may require disclosure of individual computer files that are deemed public records under public records laws. Communications made by means of OIT computing resources are also generally subject to Oregon's Public Records law to the same extent as they would be if made on paper.

Legal Standards:

All users are expected to abide by all Federal and State laws as outline below. All users of OIT computing resources must comply with all federal, state and other applicable laws; all generally applicable Board of Higher Education and University rules and policies; and all applicable contracts and licenses. Users are responsible for ascertaining, understanding, and complying with the laws, rules, policies, contracts, and licenses applicable to their particular uses.

OIT neither sanctions nor censors individual expression of opinion on its systems. However, the same

