Meeting of the Oregon Tech Board of Trustees Room 402, Wilsonville Campus February 23, 2016 8:00am 1:30pm

MINUTES

Trustees Present:

Lisa Graham, Chair Christopher Maples Dan Peterson Steve Siwa, Vice Chair Jill Mason Paul Stewart Jeremy Brown Kelley Minty Morris Fred Ziari Bill Goloski Celia Núñez-Flores

University Staff and Faculty Present:

Brad Burda, Provost
Lita Colligan, AVP Strategic Partnerships
Erin Foley, VP of Student Affairs/ Dean of Students
Jay Kenton, Special Assistant to the President
George Marlton, Executive Director Purchasing/ Contract Services
Michelle Meyer, Interim VPFA
Laura McKinney, VP Wilsonville
Tracy Ricketts, AVP Development and Alumni Relations
Di Saunders, AVP Communications and Public Affairs

Others Present:

Joel Ainsworth, ECONorthwest Economist Carol Cartwright, AGB Consultant

1. Call to Order/Roll/Declaration of a Quorum Chair Graham called the meeting to order at 8:03am. The Secretary called roll and

Interim VP Meyer gave a high level overview of the FY 2015 Audit and explained nuances of GASB requirements, and significant changes in 2015. Vice Chair Sliwa stated the auditor feels our financials are in good condition for our individual audit next year (outside of the system) and that our audits will not be as useful as our management reports going forward. Interim VP Meyer stated the university is behind in deferred maintenance.

member who happens to bring a lens from their professional background, just as other trustees do; however, they do not represent that constituency, they need to represent the university as a whole. Strategic governance is the focus of the Board. She stressed the need for coordinated communication.

- 3.3 Presidential Evaluation Policy Overview
 - Dr. Cartwright walked through her PowerPoint presentation (on file) and explained that the presidential evaluation is a fundamental responsibility of the board and a policy outlining how the responsibility will be carried out is required. She stated the board asked her to come assist them in creating a policy. She explained the differences between an annual evaluation and a comprehensive review. She reviewed the input received in her meetings with various groups and individuals. The four things that the campus community feels should be addressed in an evaluation include leadership, communication management, and financial strategy. She drafted a policy determine for review by the board and legal council. Discussion regarding electronic surveys from practices view, the need to states now to handle an exception in the poincy, the need to have Executive Committee review if at the next requiring scheduled Board re-
- AVP Colliger Supply the Ainsworth was walked throughns FowerPoint presentation and the findings or the report. The report will be distributed to local efficiency.
- 3.5 Sponsored Opportunities Presentation AVP Colligan walked through her PowerPoint presentation

faculty, staff and students on the capital project proposal prior to coming to the Board in March. President to take the proposed 2017-19 capital facility list to the campus for input. Board Secretary will send out a poll to determine the best date to hold a meeting during the week of March 14, 2016.

VP/Dean Foley outlined the process taken every year to review potential tuition and fee increases. The Tuition Committee is recommending an increase to 3% for resident undergraduate tuition and it is anticipated that ASOIT will recommend that same amount. Chair Graham asked to have, at the March meeting, the percent of tuition increase required to balance the budget, and the